

P.S. 212 MIDTOWN WEST AUCTION: MAR 21-31, 2019



WE ENCOURAGE YOU TO DONATE ONLINE AT: www.midtownwestschool.org/auction

Or

PLEASE FILL OUT AND RETURN THE COMPLETED DONATION FORM BY FEBRUARY 1, 2019

Provide as much information as possible and note any restrictions (expiration date, services not included, etc.). Brochures, photos, logos, and other supplemental materials are greatly appreciated. Please note, we reserve the right to obtain additional information about your donation and/or your business from your company website. Please use a separate form for each donation.

DONATING BUSINESS INFORMATION

Donor or Authorized Person: (print name) _____ (signature) _____

Donating Business: _____

Address: _____

City/State/Zip: _____

Phone: _____ Email: _____ Company Website: _____

Information to include about the business: _____

DONATION ITEM INFORMATION

Item Name: _____

Item Description: _____

Instructions, considerations, or restrictions: _____

Expiration Date/Valid Time Period? _____ Estimated Value \$ _____

(Please make effective date NO earlier than 3/31/19)

If item is a gift certificate: certificate is enclosed OR present this form to redeem

SUBMITTING MTW CONTACT INFORMATION

MTW Contact Name: _____ Child/Teacher/Grade: _____

Phone: _____ Email: _____

THIS FORM MAY BE SUBMITTED TO THE FOLLOWING:

Mail: Midtown West PTA, Attn: Auction Committee | 328 West 48th Street, New York, NY 10036

Email: mtwpta.auction@gmail.com | **Fax:** 212.757.4933

MTW families can drop forms in the Auction Dropbox in the Family Center
Midtown West PTA is a non-profit, 501(c)(3) organization of the IRS code #133556939